

EASTERN KENTUCKY UNIVERSITY
EKU HOUSING

Verification of Living with Parents

YEAR _____ FALL _____ SPRING _____

Please note: University policy states that ALL single, full-time, undergraduate students under the age of 21, having fewer than 60 hours, or less than four academic semesters living on campus, are required to live in university residence hall facilities. Exception is made for students residing with their parents in the parents' principle residence within 50 miles of the Richmond Campus as determined by an official state map. Full-time students must be 21 years of age or have completed 59 hours prior to the first day of class of any given semester or lived in campus housing for four academic semesters to live off-campus for that semester. Students living off-campus who fail to meet any of these requirements will be assessed the lowest residence hall fee.

All paperwork and supporting documentation must be received before classes begin. Requests submitted after the commencement of classes, if approved, will see charges reduced according to the University's refund schedule

[EKU's Colonel Compass](#) lists all deadlines associated with each term.

Any forms that are incomplete will not be processed.

Return to: EKU Housing Whitlock Building CPO 51, room 552 521 Lancaster Ave. Richmond, KY 40475

Fax: 859-622-8384 Phone: 859-622-1515

Signature must be verified by a notary or a member of EKU Housing Staff

I, _____, will be living with my parent(s)/ legal guardian, in their permanent principle residence for the entire academic year. The address is listed below:

Physical Address (no PO Boxes)	City	ST	Zip	Phone
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Student Signature

EKU Student ID

Date

By signing this verification, we understand that:

There is a continuing obligation to report any changes of address to the Eastern Kentucky University Housing Office.

A change in status of address may require the student to live in student housing pursuant to the University's housing policies; and Falsification of this affidavit or failure to meet this continuing obligation may result in disciplinary action and being charged the lowest residence hall fee.

I, _____, am the parent/legal guardian of the student listed above. I verify that my son or daughter will be living with me in my permanent, principle residence at the address listed above for the entire academic year.

Parent or Legal Guardian's Signature

The signatures and information of both parties were witnessed set forth here this _____ day of _____.

COMMONWEALTH OF KENTUCKY, COUNTY OF _____

My Commission Expires

Notary Public, State at Large

ID Number

Phone Number

If both a parent and the student bring this form to sign in front of a Housing Staff member a notary signature is not required. (Must have picture ID's)

Housing Staff Signature _____ Date _____

An email will be sent to the EKU email address of the student making the request when the student has been approved or denied. If an email is not received, the student may contact Housing to confirm and request a verification email.

Office Use ONLY

E-Mail _____ Address _____ HS _____ CBORD _____

Approval E-Mail _____ Charge _____ Banner _____